## **Procedures for NYPSI faculty appointment:**

# There are three categories of Faculty appointment:

### **Regular Faculty:**

NYPSI members are invited to apply for faculty appointment. For the analytic training program, the Chair of Curriculum oversees the appointment of faculty. These applications are reviewed by the Curriculum Committee and the Education Committee.

For the non-analytic training programs, this appointment application is reviewed by the appropriate program chair and the Dean of Education or, when appropriate, the Associate Dean of Education for Child and Adolescent Analysis.

Members must fill out a faculty appointment application, submit appropriate documentation of licensure and malpractice insurance, and sign an attestation regarding ethical and professional conduct. In connection with the review of faculty appointments, each reviewing committee shall consider at least the following factors: any impairment that may interfere in an applicant's ability to practice the applicant's profession, a finding of unethical conduct or professional misconduct, and the academic needs of each program. An annual attestation regarding ethical and professional conduct is required of all faculty members.

At each annual meeting, the faculty will consider and approve all faculty appointments and reappointments.

NYPSI Members should contact Sharon Weller, Administrative Director, for an application.

## **Guest Faculty/ Guest Supervisor:**

Upon invitation, individuals who are not currently members of NYPSI may apply for guest faculty appointments. This appointment requires approval by the Education Committee. In the case of guest supervisor, this requires approval by the relevant program chair. This appointment is renewable annually. Guest faculty/supervisors are not eligible to vote in faculty meetings or meetings of the members of the society. The appointment is contingent upon good ethical standing, no ongoing ethical or professional misconduct reviews and the academic needs of each program.

Please contact Sharon Weller for an application.

#### **Visiting Faculty:**

Visiting faculty are those who are invited by a course instructor to participate in a course or seminar. This is not a faculty appointment and is at the discretion of the course instructor.

Appeal of Appointment Determinations Appeals of adverse faculty determinations should be addressed in writing to the Dean and Associate Dean, who will review the application materials and may decide to consult with either APsaA's Department of Psychoanalytic Education, and/or AAPE, where appropriate. Following review of the application materials and consultation with other professional organizations, if applicable, the Dean and the Associate Dean shall make a recommendation to the EC regarding the appointment in question. The EC shall issue final determinations in all appeals.